



UNITED STATES PATENT AND TRADEMARK OFFICE

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UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/929,854	08/14/2001	Charles H. Ferguson	4887-4006

27123  
MORGAN & FINNEGAN, L.L.P.  
345 PARK AVENUE  
NEW YORK, NY 10154

CONFIRMATION NO. 9851

## FORMALITIES LETTER



\*OC000000006592988\*

Date Mailed: 09/24/2001

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$65 for a small entity in compliance with 37 CFR 1.27, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 65.

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(b)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. (5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

RECEIVED  
DOCKET DEPT.  
SEP 27 P 1 54  
MORGAN & FINNEGAN

*A copy of this notice **MUST** be returned with the reply.*

11/28/2001 BABRAHA1 00000002 09929854

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Docket No. 4887-4060

**IN THE UNITED STATES PATENT AND TRADEMARK OFFICE**

Applicant(s): Charles H. Ferguson et al.

Group Art Unit: TBA

Serial No.: 09/929,854

Examiner: TBA

Filed: August 14, 2001

For: Method and System For Integrating Network-Based Functionality Into Productivity Applications

**RESPONSE TO "NOTICE TO FILE MISSING PARTS"**

US Patent and Trademark Office  
P.O. Box 2327  
Arlington, VA 22202

Sir:

In response to the NOTICE TO FILE MISSING PARTS OF APPLICATION--FILING DATE GRANTED dated 9/24/2001, Applicant(s) submit(s) herewith the following documents for appropriate action by the U.S. Patent and Trademark Office:

- ☒ Copy of Notice to File Missing Parts
- ☒ Executed Declaration
- ☐ Application Filing Fees
- ☒ a check in the amount of \$65.00
- ☐ Please charge the required fee of \$ \_\_\_\_\_ to deposit account no. 13-4500, Order No. \_\_\_\_\_
- ☐ The Commissioner is hereby authorized to charge any additional fees which may be required by this paper, or credit any overpayment to Deposit Account No. 13-4500, Order No. \_\_\_\_\_. A DUPLICATE COPY OF THIS SHEET IS ATTACHED.

Respectfully submitted,  
MORGAN & FINNEGAN, L.L.P.

Dated: November 20, 2001

By: \_\_\_\_\_

Charles A. Rattner  
Registration No. 40,136

**Correspondence Address:**

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SECTOR  
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PATENT

Docket No. 4887-4060

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

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Group Art Unit: TBA

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CERTIFICATE OF MAILING

US Patent and Trademark Office  
P.O. Box 2327  
Arlington, VA 22202

Sir:

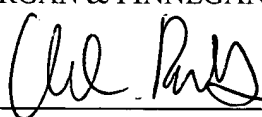
I hereby certify that the attached:

1. Response to Notice to File Missing Parts
2. a check in the amount of \$65.00
3. a copy of the Notice to File Missing Parts of Nonprovisional Application
4. executed Combined Declaration of Power of Attorney
5. Return Post Card

along with any paper(s) referred to as being attached or enclosed and this Certificate of Mailing are being deposited with the United States Postal Service on the date shown below with sufficient postage as first-class mail in an envelope addressed to the: Commissioner for Patents, Washington, D.C. 20231.

Respectfully submitted,  
MORGAN & FINNEGAN, L.L.P.

Date: November 20, 2001

By:   
Charles A. Rattner  
Registration No. 40,136

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